

President (Elected position)

Vice President (Elected position)

Volunteer Manager

- Secure volunteers requested from other managers and coordinators throughout the year, normally via the creation of a Sign-Up Genius e-mail.
- Help to recruit volunteers for open positions.

Secretary (Elected position)

Social Media Coordinator

- Update the booster's Facebook and website accounts. Experience with these platforms is helpful, but any computer literate volunteer can be trained for this position.

Photographer

- Capture photographs during camps, football games, competitions and events.
- Send to social media coordinator for sharing.

Treasurer (Elected position)

Grants and Donations Coordinator

- Seek out grant opportunities to present to the board. If approved, complete the application process.
- Seek out corporate sponsors. Solicit donations of money and items for fundraising events and awards.

Fundraising Manager

- Seek out and present fundraising ideas to the board based on desired annual profit.
- Set the fundraising schedule. Implement sales and events with the team of coordinators.
- Work with Volunteer Manager to secure volunteers.
- Work with Secretary/Social Media Manager for any advertising needs.
- Work with Treasurer for expense payments, cash drawer and money deposits.

Spirit Wear Coordinator

- Design spirit wear items twice a year and update order forms.
- Promote spirit wear purchases.
- Assist the directors in creating and ordering the band show t-shirts over the summer.
- Fulfill orders and handle the distribution of items.

Equipment Manager

- Create show props for Marching Band along with the prop committee.
- Maintain equipment. Ensure any needed trucks and/or trailers are present in good working order on competition days. Maintain booster owned vehicles.
- Load/unload all equipment, uniforms, etc. when traveling to competitions.
- Lead pit crew for all performances at home football games and competitions.

Band Uniform Coordinator

- Maintain uniforms and ensure they are "show ready" before performances.
- Make sure students put away their uniform pieces correctly.
- Perform minor sewing repairs as needed.
- Arrange for the annual cleaning.

Band Camp Coordinator (Band camp runs last two weeks of July)

- Assist students with the set up and break down each day.
- Run errands and complete tasks as needed from the Directors.
- Coordinate with Volunteer Manager if additional volunteers are needed.

Marching Show Prop Coordinator

- Work with treasurer on purchasing needed items
- Work with directors on prop design
- Lead prop building committee

Food & Beverage Manager

- Organize competition day meals based on budgeted amounts.
- Work with Event Chairs on fundraising events that require food/drink.

Guard Manager

- Act as primary liaison between guard and booster board.
- Assist Director in ordering costumes, flags and supplies.
- Work with Treasurer to meet budget expectations.
- Enlist help from Fundraising Manager for any guard only fundraisers.
- Oversee maintenance and care of guard equipment
- Assist in acquiring show props or coordinating volunteers for the creation of props.
- Ensure any needed trucks and/or trailers are present in good working order on competition days. (*winter guard only*)
- Load/unload all equipment when traveling to Winter Guard competitions. (*winter guard only*)